



DISTRICT OF COLUMBIA NATIONAL GUARD
D CO (AIR AMBULANCE) 1-224TH AVIATION REGIMENT
DAVISON ARMY AIRFIELD
7005 BRITTEN DRIVE
FORT BELVOIR, VA 22060

OFFICE SYMBOL

19 September 2025

MEMORANDUM FOR RECORD

**SUBJECT: Statement of Understanding (SOU) the Major General David F. Wherley, Jr.
District of Columbia National Guard Retention and College Access Program**

1. REFERENCES.

- a. Policy Memo #24 - Tuition Assistance - FY2026.

2. Eligibility and Service Obligation.

a. I understand I must have at least two (2) years of service remaining from the last day of the course funded by DC TA.

b. I understand that failure to complete this service obligation will result in recoupment of DCTA funds.

3. Application Submission.

a. I understand my complete application must be submitted at least 30 days prior to the course start date.

(1) Failure to meet this deadline may result in rejection of my application.

b. I understand my application packet must include all required documents as outlined in the DC TA policy:

(1) Completed DC TA Application Form.

c. Signed Statement of Understanding (this document).

d. Memorandum of Good Standing.

e. Itemized Cost Verification from my school.

f. Official Degree Plan.

g. Approved Federal TA summary or proof of ineligibility.

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4. School Requirements.

a. I understand that my school must be registered with the DC Government Vendor Services Portal for invoicing and payment.

(1) If my school is not registered, I am not guaranteed funding.

b. I understand that if my school does not have a current DoD MOU listed on www.dodmou.com, my maximum annual benefit will be reduced from \$20,500 to \$16,000.

5. Changes, Grades, and Payment Deadlines.

a. I understand I must notify the Education Support Officer and/or DC TA Program Manager within five (5) business days of any change to my enrollment, including adding, dropping, or changing courses.

(1) Failure to report changes may result in non-payment or recoupment of funds.

(2) I am responsible for any additional fees resulting from course adjustments.

b. I understand I must submit my final grades within 30 days after course completion.

(1) Failure to do so may result in non-payment or recoupment of funds.

c. I understand I am responsible for ensuring my school submits all required payment documents to the DC Government within 30 days after the course end date.

(1) Failure to meet this deadline will result in non-payment.

6. Program Limitations and Penalties.

a. I understand that DC TA is not guaranteed and is awarded on a first-come, first-served basis based on available funding each fiscal year.

b. I understand that misuse of funds, submission of false documents, or failure to comply with DC TA requirements may result in:

(1) Suspension from the DC TA program.

(2) Recoupment of funds.

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(3) Possible disciplinary action.

7. The point of contact for this memorandum is Education Support Office at:

a. Army: ng.dc.dcarng.list.per-edu@army.mil

b. Air: 113.wg.dcanq.ta.org@us.af.mil

Applicant Signature: _____

Printed Name: _____

Date: _____